



Constitution

North Elmham Trailblazers

1. Name

The club shall be called North Elmham Trailblazers known as 'Trailblazers' (hereinafter called the Club).

2. Affiliation

The Club will be affiliated to England Netball.

3. Aims and objectives

To promote the personal development for all club members, participants, volunteers and officials of the Club in relation to netball and, where appropriate, provide routes to opportunities to enhance and increase individual skills.

The aims and objectives of the club will be:

- to offer coaching and competitive opportunities in netball
- deliver training sessions and support competitive opportunities (matches, tournaments etc)
- to promote the club within the local community
- to offer all standards of ability the opportunity to participate in the sport of netball
- to encourage the continuum of local players into local leagues
- to ensure a duty of care to all members of the club
- to ensure all members know the rules
- to provide all its services in a way that is fair to everyone
- to ensure everyone enjoys the game of netball

4. Membership

- 4.1. Membership shall consist of the Officers and the Members.
- 4.2. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted for the duration of their membership.
- 4.3. Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions, to any person in the area who is prepared to accept and support the objectives of the Club. No participant will receive less favourable treatment on the grounds of gender, marital status, social class,



colour, race, ethnic origin, religious beliefs or disability, or will be disadvantaged by conditions or requirements which are not relevant to performance.

- 4.4. In accepting membership a person agrees to abide in the constitution of the Club and the rulings of the Club Committee.
- 4.5. Members under the age of 16 or in full-time education shall be considered as junior members.
- 4.6. The applicant shall serve a probationary period, the length of which shall be determined by the Chairperson and Coach. During this time performance, attendance and attitude will be assessed.
- 4.7. Members are encouraged to attend training and match players who attend training will be prioritised over players who do not attend training. Absence from training on four consecutive weeks without sustainable reason(s) and without notification to Coach or relevant Captain will result in a discussion with the Captain(s) and/or Vice Captain(s) and Chair or Vice Chair to discuss and decide their future within the Club.
- 4.8. A register will be kept of all Club members, including date of births, together with telephone numbers, by the Club Membership Secretary. This register must be kept up to date and any change of number should be notified to the Club Membership Secretary as soon as possible. Communication will predominantly occur via WhatsApp Messenger.
- 4.9. In accepting membership, a person agrees to abide by the constitution of the Club and the rulings of the Club Executive Committee.

5. Fees

- 5.1. The Club operates a pay and play scheme for Training at North Elmham and Norwich League matches. Norwich League players also pay a membership fee.
- 5.2. Fees will be set and agreed by the Club Committee and paid directly to the Club.
- 5.3. Fees will cover administration costs, court fees, COVID related costs (anti-bac wipes, gel etc), medals, coaching courses, equipment, kit, AGM awards etc.

6. Committee/Officers

- 6.1. The Committee of the Club shall be: Chair, Vice Chair, Secretary, Treasurer, Captain(s), Vice Captains(s) and any other relevant position.
- 6.2. These officers shall hold office for a calendar year, being elected annually at the Club Annual General Meeting (AGM). All Officers shall retire annually but shall be eligible for re-appointment.
- 6.3. Any casual vacancy occurring may be filled by the Club Committee. e.g. Fundraising, Public Relations.
- 6.4. The management of the Club shall be vested in the Committee hereinafter call the Committee.
- 6.5. The Committee shall act for the members. Liabilities incurred shall fall upon the membership (provided they act in accordance with the constitution, in honesty and good faith).
- 6.6. Meetings of the Committee shall be convened by the Secretary and Committee as required, but not less than two times a year.
- 6.7. Every decision at a meeting of the Committee shall be determined by a majority vote of the members present and every voting member having one vote. The Chairman shall have a casting vote in the case of an equality of votes (which may include a vote taken as a member). Where one person fulfils one or more Committee roles that Committee member will only have one vote.



- 6.8. The quorum for the transaction of business at Executive Committee meetings shall be 50%.
- 6.9. The Executive Committee will be responsible for adopting new policies, codes of conduct and rules that affect the organisation of the club.
- 6.10. The Executive Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Executive Committee as necessary to fulfil its business.
- 6.11. The Executive Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Executive Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

- 7.1. All monies raised by or on behalf of the club shall be applied to further the objects of the Club and for no other purpose.
- 7.2. All club monies will be banked in an account held in the name of the club.
- 7.3. The Club Treasurer will be responsible for the accounting of these funds.
- 7.4. Proper accounts shall be kept of all sums of money received and paid out by the club.
- 7.5. The financial year of the club will end on 31st March of each year.

8. Annual General Meetings and other Meetings

- 8.1. Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 7 clear days' notice to be given to all members.
- 8.2. The AGM will receive a report from officers of the Executive Committee and a statement of the audited accounts.
- 8.3. Nominations for officers of the Executive Committee will be sent to the Secretary prior to the AGM. Note: Executive Committee members must be voted in at a Club AGM or Executive Committee Meeting where a quorum of 50% is present. All members must then be notified by email.
- 8.4. Elections of officers are to take place at the AGM.
- 8.5. Those members who are less than 18 years of age may be represented by one parent who then has one vote at any general meetings of the Club and shall have equal voting rights. All members aged 18+ shall be entitled to one vote at general meetings of the Club and shall have equal voting rights.
- 8.6. The quorum for general meetings shall be 10% members present and eligible to vote.
- 8.7. An Extraordinary General meeting (EGM) shall be called by an application in writing to the Secretary signed by not less than 5 members. The Executive Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid request.

9. Voting procedures

- 9.1. Each member shall be entitled to one vote per Committee position, with the exception of the squad captains, where any member who has played for the squad throughout the previous season shall be entitled to vote in respect of the Committee position.
- 9.2. The Chair shall have a casting vote in addition to a deliberative vote.

10. Discipline and Appeals



- 10.1. All complaints regarding the behaviour of playing members should be first discussed with your Lead Coach or Captain, in person.
- 10.2. The Committee shall have the power to take appropriate disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club.
- 10.3. There shall be the right of appeal to the Committee which must be received in writing by the secretary, against any decision, within 7 days of the committees decision.
- 10.4. The appeal should normally be considered within 10 days of it being received by the Secretary.

11. Review of the constitution

- 11.1. The constitution shall be reviewed on a yearly basis.
- 11.2. The constitution will only be changed through agreement by majority vote at an AGM or EGM.
- 11.3. Additions to, or alterations of the constitution shall be submitted to the Secretary not less than 7 days before the date of the AGM or EGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.
- 11.4. In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 7 days before the AGM.
- 11.5. Any alteration to the constitution shall require two-thirds majority of members present and voting.
- 11.6. In the event of any question or matter arising, which is not provided in the constitution, shall be dealt with by the Executive Committee, whose decision shall be final.

12. Declaration

North Elmham Trailblazers Netball Club, hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club Chair:	Club Secretary:
Date:	Date:
Name:	Name:
Signature:	Signature: